

# APPLICATION FORM

Organizer of the Exhibition:  
Organizační výbor Evropské výstavy  
poštovních známek LIBEREC 2022  
Kralická 79/11  
460 07 Liberec

Dealer's Expo manage:  
Double impact s.r.o.  
V Zářezu 902/4  
158 00 Praha 5



**CLOSING DATE: 20.6.2022**

## EXHIBITOR (for correspondence purposes)

Full Company Name/Name: ..... VAT No.: .....  
Street: ..... Contact: .....  
Int. Country and Postal Code, Place:..... Phone: .....  
E-mail: .....

This is a binding order form (please, mark your choice with a cross):

All prices are for the whole duration of the fair and exclude 21 % VAT.

**EXHIBITION STAND:** the stand includes carpeting, lights, power supply, 1 chair to 2 m<sup>2</sup>, designation on fascia board and exhibitor's passes

- 8 m<sup>2</sup> 1280 €**  
4 x 2 m
- 12 m<sup>2</sup> 1790 €**  
4 x 3 m
- Bigger size: 135 €/m<sup>2</sup>**  
Ordering a stand of the size:  
..... m x ..... m  
total ..... m<sup>2</sup>
- 9 m<sup>2</sup> 1400 €**  
3 x 3 m
- 15 m<sup>2</sup> 2150 €**  
5 x 3 m



- corner stand (2 sides open) + 10 %**
- front stand (3 sides open) + 20 %**
- island stand (all sides open) + 30 %**

## STAND EQUIPMENT

We are ordering	€/pc	amount	We are ordering	€/pc	amount	We are ordering	€/pc	amount
Counter w 100 x h 90 x d 50 cm	71	.....	Glass display showcase w 100 x h 250 x d 50 cm	147	.....	Metal locker w 50 x h 70 x d 50 cm	72	.....
Counter display (glass top) w 100 x h 90 x d 50 cm	95	.....	Table	18	.....	Bar stool	27	.....
Shelving (3 shelves) w 100 x h 200 x d 50 cm	63	.....	Chair	6	.....			
Leaflet holder	20	.....	Metal locker w 110 x h 70 x d 50 cm	122	.....			

▪ We agree without reserve with the Terms of participation for exhibitors listed on the web site of the expo [www.liberec2022.eu](http://www.liberec2022.eu) and on the reverse side of this form and the price conditions of the expo. ▪ We respect organizer's right to enlarge or reduce adequately the demanded exposition site and to place the exposition according to the professional division of the expo. ▪ The application shall not be accepted if activity of the company is not in accordance with the fair nomenclature. ▪ The application is invalid without the signature, stamp, date and place.

## OBLIGATORY ENTRY INTO THE LIST OF EXHIBITORS

Company/Name: .....  
Address: .....  
Phone: ..... E-mail: .....  
www: .....  
Designation on the fascia board: .....

Company/Name of possible co-exhibitor: .....  
Address: .....  
Phone: ..... E-mail: .....  
www: .....

.....  
Place and date

.....  
Company stamp and legally binding signature

# TERMS OF PARTICIPATION FOR EXHIBITORS

## Article I

### Event Organizer

Organizační výbor Evropské výstavy  
poštovních známek LIBEREC 2022  
Kralická 79/11  
460 07 Liberec



charges are charged for the goods and installation material that has not been removed by the final term of the site location.

3) The reception of the products and goods is provided exclusively by the Exhibitor. In case the Exhibitor nor his representative are not present, the goods shall be unloaded at the allocated site at the risk of the Exhibitor.

## Article II

### Applications and site allocation

1) Application for the participation is binding for the exhibitor. Organizer decides about the application acceptance, shortening or refusal without being obliged to explain his decision.

2) **The certificate of the final site allocation is provided by Organizer two weeks before the fair at least, but only in that case when the exhibitor has reimbursed the rent by the date given in the invoice. The reimbursement of the whole rent is a condition of the stand, exhibition space or table delivery to the Exhibitor before the fair opening.**

3) In case the rent is not reimbursed by the Exhibitor by the date given in the invoice, this delay is regarded as an important breach of contract and the Organizer has right to resign from the Contract.

4) The Exhibitor undertakes to observe the obligation resulting from his and his co-exhibitors participation or the participation of the companies entrusted by him to provide the construction of the stalls or the exhibits supply. The possible change is a subject to prior approval by the Organizer.

## Article III

### Rent and exhibition sites

1) The rent of exhibition sites is always listed in the application form or in the Organizer's letter. Each started meter is charged as a total.

2) The allocated exhibition site must not be conveyed by the Exhibitor to the third party without prior approval of the Organizer.

3) The exhibitor is due to pay a cancellation fee of 100 Euro should his participation in the exhibition is cancelled before allocation of the exhibition space. After allocation of the exhibition space the exhibitor is due to pay immediately a cancellation fee which is equal to 100 % of the amount stated in the application form.

4) The price for an area or a stand in the application form includes the renting of the area, the services associated therewith and participation at a social evening and promotion of event.

## Article IV

### Terms of payment

The Exhibitor undertakes to pay to the Organizer all the provided performances by the date of the invoice maturity.

## Article V

### Goods

1) It is obliged to list the prices of the goods. The Exhibitor must secure the goods against the robbery.

2) The transport of the goods out and in is provided according to the directions of the Organizer. The Exhibitor is obliged to send free stool for all installation material and goods for the fair. Manipulation and warehouse

## Article VI

### Expositions construction and installation, exhibits assembly

1) The terms of the installation, dismantling and operation time is determined by the Organizer. The exception from the term is provided by the Convener on the Exhibitor's or his assignee's request. The Exhibitor or his assignee shall reimburse the costs resulting from the above mentioned.

2) The official Contractor for the stand construction is Double Impact Co. Ltd. In case of the exposition implementation by other than official Contractor, the Exhibitor is fully responsible for his activity, especially for the observance of the terms of installation and dismantling.

3) The Exhibitor has right to promote his products only within his own stand or table.

4) All manners of exhibiting at his own exhibition site or elsewhere must be approved by the Organizer.

## Article VII

### Insurance

The Organizer is not responsible for the lost, demolition or any damage of goods, equipment, stand, packages and packaging materials belonging to the Exhibitor or his co-exhibitors, irrespective of whether this damage appeared before, during or after the fair. The exhibitor shall take out insurance for this purpose.

## Article VIII

### Final arrangements

1) In case the Organizer is not able to start the fair, to provide the running of the event in its whole duration or in its part at the whole area of the Fairgrounds or its part because of the uncaused circumstances („vis major“), he must immediately inform the Exhibitor. All obligations resulting from the contract about the Exhibitor's participation expire. In the case the Exhibitor has no right for the damage compensation. The Organizer has right to retain an appropriate part of the payments reimbursed by that time by the Exhibitor.

2) The Exhibitor may put in a claim for the works and services provided by the event Organizer at the responsible employee. This must be done within 48 hours before the termination of the fair, otherwise this right expires.

3) If not determined otherwise, the Organizer has right in case of the violation of any of the above listed stipulations to exclude the Exhibitor from the participation at the fair.

In this case the Exhibitor has no right to the compensation of possible damages and to the refund of the paid rent.