

European Stamp Exhibition and Polar Salon LIBEREC 2022

Instructions for Exhibitors at the Polar Salon LIBEREC 2022

October 13th – 16th, 2022

1. Polar Salon LIBEREC 2022 will be held in conjunction with the European Stamp Exhibition LIBEREC 2022. Polar exhibitors are invited to submit exhibits for showing in that part of LIBEREC 2022 designated for displaying material from this speciality. Polar exhibits are expected from many countries. We would also like to invite new exhibitors from all over the world, even those without any qualification. There will be a European Exhibition jury for other than the polar exhibits and an internationally accredited jury of polar experts specifically to judge the polar exhibits (in the Polar Salon).

It is possible to exhibit:

a) in an exhibition class at the European Stamp Exhibition LIBEREC 2022 (the exhibit must meet the qualification criteria for a European exhibition). These exhibits will be judged by the *jury of the European Stamp Exhibition* and subsequently by the *jury of the Polar Salon*. More information for exhibitors is described in the IREX of the European Stamp Exhibition LIBEREC 2022.

b) only at the Polar Salon LIBEREC 2022. The conditions for the Polar Salon are described in the Polar Exhibitor Guidelines. These exhibits will be judged only by the *jury of the Polar Salon LIBEREC 2022*.

2. BASIS OF THE EXHIBITION

2.1. LIBEREC 2022 is a specialized European Stamp Exhibition and Polar Salon held on the occasion of:

- 135th anniversary of organized philately in the Czech Republic territory,
- 135th anniversary of formation of the Liberec philatelic club,
- 95th anniversary of the beginning of preparations of Václav Vojtěch (the first Czech in Antarctica) for participation in the First Byrd Antarctic Expedition.
- 35th anniversary of finding a place for the first Czech polar station on Nelson Island in the South Shetland Islands.
- 15 years since the opening of Mendel's Czech Research Polar Station on the northern coast of James Ross Island in Antarctica.

2.2. The aim of the European Stamp Exhibition and Polar Salon LIBEREC 2022 is to promote philately, to develop mutual relations and philatelic culture, to maintain cooperation among philatelists throughout the world, to present creativity and innovation when treating exhibits, and to promote the Exponet (www.exponet.info) - virtual philatelic exhibition.

2.3. The Polar salon will be an exhibition affiliated to the European Stamp Exhibition LIBEREC 2022. It will show worldwide exhibits with a polar philately theme.

3. ORGANIZER, VENUE AND DATE

3.1. European Stamp Exhibition and Polar Salon LIBEREC 2022 is organized by Svaz českých filatelistů, z.s. (Union of Czech Philatelists) in cooperation with the club Evropská výstava poštovních známek LIBEREC 2022, z.s, established for this purpose.

3.2. The exhibition will open on **October 13th 2022** and close on **October 16th 2022**.

3.3. The exhibition will be held at the Wellness hotel Babylon ****, Nitranská 1, 460 07, Liberec, Czech Republic.

4. CONDITIONS FOR PARTICIPATION

4.1. Participation in the Polar Salon is open to exhibitors from all over the world.

4.2. The entrant must be the owner of the exhibit displayed which will be listed under the exhibitor's name, or a pseudonym, in the Official Exhibition Catalogue. The exhibit must have been the property of the entrant for at least two years and, if purchased as a collection, extensively revised in order to qualify for the exhibition.

5. CONDITIONS OF ENTRY

5.1 Entry forms must be accompanied by the exhibit's title page and preferably also a synopsis of not more than two sheets of paper. Each entered exhibit must be submitted for acceptance with a separate application, title page and synopsis.

5.2. The application form for Polar Salon participation must be completed in English with a notation at the top that it is for entry in the Polar Salon.

5.3. A separate entry form is required for each exhibit.

5.4. Completed entry forms must be received no later than **January 31st 2022**. Exhibitors must submit the entry forms by electronic means (PDF) to the **Polar Commissioner** (jiri.kraus@liberec2022.cz). The Organising Committee does not accept entry forms sent in paper form.

5.5. The Organizing Committee reserves the right to reject any Polar Salon entry applications for reasons that it feels do not uphold the standards of international philately or are not appropriate for a Polar Salon. This includes exhibits with material that is entered as polar, but whose topic or items are not recognized as fitting polar philatelic guidelines. Such exhibits, however, may be acceptable for entering elsewhere in LIBEREC 2022 (if they meet the qualification for European Stamp Exhibition).

5.6. Data provided will be used by the European Stamp Exhibition and Polar Salon LIBEREC 2022 for the purpose of organising and judging the exhibition and may be stored and transmitted electronically, as well as in paper form. Submitting an application signifies the exhibitor's assent to this. No data will be passed to any third party for any purpose other than retention for exhibition records, and may be used to provide the exhibitor with information about future exhibitions.

6. NOTIFICATION OF ACCEPTANCE

6.1. Notification of application acceptance or non-acceptance by the Organising Committee, together with the number of frames allocated to each accepted exhibit, will be sent to the exhibitors when frame allocations have been made. It is anticipated that such notification will be made by **April 30th 2022** at the latest.

6.2. The decision of the Organising Committee is final.

7. CONDITIONS OF ACCEPTANCE

7.1. The Organising Committee will send the list of accepted exhibits to individual exhibitors. Each exhibitor pays the entry fee by **May 31st 2022**.

7.2. The entrant may revise the introductory title page after sending Notice of Confirmation of Acceptance but the concept of the exhibit cannot be changed. A revised introductory title page and synopsis may be passed no later than **August 1st 2022**.

8. ENTRY FEES

8.1. Court of Honour and officially invited exhibits will be free of charge.

8.2. The entry fee for one-frame exhibits at the Polar salon will be €55 per frame.

8.3. The entry fee for two-frame exhibits at the Polar salon will be €50 per frame. The entry fee for three-frame exhibits at the Polar salon will be €45 per frame.

8.4. The entry fee for multiple frame exhibits at the Polar salon will be €40 per frame.

8.5. The entry fee in Polar Literature will be €55 per entry.

8.6. Entry fees are not refundable.

9. CLASSIFICATION OF EXHIBITS

9.1. Every entry accepted will be listed in the Official Exhibition Catalogue under its given title as stated in the Confirmation of Notice of Acceptance.

10. SIZES OF FRAMES

10.1. There will be approximately 1200 frames (approximately 200 frames for the Polar Salon).

10.2. The exhibition frames at European Stamp Exhibition and Polar Salon LIBEREC 2022 shall be 97cm x 120cm. Each frame shall have a capacity for 16 A4 sheets (four sheets in four rows 4x4) enclosed in a transparent protective cover no more than 297 mm high and 245 mm wide. Larger sheet formats may be accepted but have to be in multiples of the standard size and approved in advance by the Organizing Committee.

10.3. If the entire exhibit does not fit within the number of frames allocated, the portion beyond the allocated frames will not be exhibited nor judged. The Organising Committee will not be responsible for such materials.

10.4. It is recommended to leave 2 cm space at the bottom of each page.

11. EXHIBIT PRESENTATION

11.1. All exhibits must be mounted on white or light coloured pages and each sheet must be placed in a transparent protective cover. Other than light coloured page must be consulted with the Organizing Committee.

11.2. The sheets must be numbered consecutively, at the back, to aid the correct mounting of the exhibit.

11.3. Expert Certificates may not be shown but the original / copy must be placed at the disposal of the Jury by inserting it in the protector behind the appropriate page.

11.4. The front of each page containing an Expert Certificate or Certificates should show the letter “C” next to the item of expertise to denote that an Expert Certificate is available.

12. DELIVERY AND RETURN OF EXHIBITS

12.1. Exhibit envelopes (one envelope per frame) and Exhibit Customs inventory forms together with exhibitor information will be sent to each exhibitor. Exhibitors should include the completed inventory form in the envelope containing the first frame of the exhibit.

12.2. Exhibits can only be accepted if delivered to Liberec at a date and time to be agreed with the Organising Committee. Exhibits will not be returned to exhibitors until after the exhibition has closed.

12.3. In the event an exhibit is delivered late or fails to be delivered, or in the event the page size does not comply with the provisions of Article 10.2, the exhibit will not be judged and the participation fee shall not be refunded.

12.4. The Organising Committee is unable to receive exhibits by post, except for Polar Literature.

12.5. Each exhibitor is encouraged to scan his/her exhibit and pass scans to the Organising Committee no later than **August 1st 2022**. Technical specifications for the scans shall be made available along with the Notice of Confirmation of Acceptance.

12.6. The scans will be made available beforehand to the Jury to improve the quality of judging. During the exhibition the Organising Committee may display scans of exhibits in the premises of the exhibition venue using electronic means. Using the scans of the exhibit is not granted for any other use or to any third party without written permission from the exhibitor.

13. MOUNTING AND DISMOUNTING OF EXHIBITS

13.1. Exhibit mounting and dismounting will be performed by or under the supervision of the Organising Committee.

13.2. Facilities will not be available for exhibitors to mount or dismount their exhibits personally.

13.3. Exhibits will be displayed for four days only, but all exhibits must be delivered to the bin room prior to the opening of the Exhibition, at a date and time to be agreed with the Organising Committee.

14. POLAR LITERATURE EXHIBITS

14.1. Exhibitors in Polar Literature must send two copies of each title or volume, which will not be returned. One of the two copies will be placed at the disposal of the Jury and the other copy will be on display in a philatelic reading area throughout the duration of the Exhibition.

14.2. The Organising Committee requires Polar Literature exhibits to be received no later than **July 1st 2022** in order that preliminary judging may take place.

14.3. The exhibits will be kept by the Union of Czech Philatelists.

Literature sending address: Evropská výstava poštovních známek LIBEREC 2022, z.s
Kralická 79/11
460 07 Liberec 7
Czech Republic

15. EXPERT GROUP

15.1. An expert group will be appointed by the Organising Committee in consultation with the Polar Organisations.

16. INSURANCE AND SECURITY

16.1. Exhibitors are advised that they must secure appropriate insurance for their exhibits. The Organising Committee is not responsible for such insurance and all expenses in securing insurance are the responsibility of the exhibitor. The Organising Committee will not be liable for any loss or damage of any exhibit, in whole or in part, howsoever caused.

16.2. The Organising Committee will take reasonable precautions to ensure the security and safety of all exhibits while in their possession.

17. CUSTOMS AND EXCISE

17.1. The Organising Committee will make all reasonable efforts to devise a simplified procedure in conjunction with Czech Customs for exhibits entering the Czech Republic. Details of the entry procedure and requirements will be notified to all exhibitors.

18. JUDGING OF EXHIBITS AND AWARDS

18.1 Exhibits will be judged and awarded by the appointed and accredited jury at the Polar Salon in accordance with the Polar Exhibitor Guidelines for Polar Salons.

18.2. Polar Salon LIBEREC 2022 Grand Award – Best Polar Exhibit

Polar Salon LIBEREC 2022 Reserve Grand Award

All exhibitors will receive an Exhibition Medal (Large Gold, Gold, Large Vermeil etc.)

18.3. Special prizes will be accepted at the discretion of the Organising Committee, and will be placed at the disposal of the Jury without the imposition of any conditions.

19. AMENDMENT OF REGULATIONS

19.1. The decision of the Organising Committee shall be final on all matters arising in connection with the exhibition except for the decision of Jury about exhibits.

20. LIABILITY

20.1. The Organising Committee, its paid and unpaid volunteers and employees, accept no liability for any loss or injury suffered by the public and exhibitors arising directly or indirectly from any cause whatsoever as a result of entering this competition.

20.2. The FEPA and the FIP, the National Federations, their National Commissioners, the Jury and any other voluntary personnel, accept no liability for any loss or injury suffered by the public and exhibitors arising directly or indirectly as a result of entering this competition.

20.3. The laws of the Czech Republic shall govern interpretation of these regulations and any legal cases arising shall be settled within the jurisdiction of the courts of the Czech Republic.



20.4. In the event of any discrepancies in the text arising from translation, the English language text shall prevail.

21. CONTACT ADDRESSES

- 21.1. Polar Commissioner: **Jiří Kraus** Email: jiri.kraus@liberec2022.cz
- 21.2. General Secretary: **Ing. Zuzana Kunášková** Email: zuzana.kunaskova@liberec2022.cz
- 21.3. Exhibition website: www.liberec2022.eu
- 21.4. Exhibition shipping address: Evropska vystava postovnich znamek LIBEREC 2022, z.s
Kralicka 79/11
460 07 Liberec 7
Czech Republic